**eco-INSTITUT-Label**

**Order for pre-certification review**

**(Evaluation of product conformity with eco-INSTITUT-**

**Label basic requirements)**

Product group: Construction products

**Tips to filling out and dispatching the order:**

* Please fill in with several products per product and/or product group in each case a separate request.
* Please submit the following documents:

|  |
| --- |
| * **Completely filled in and signed request for the examination of the certifying ability**
* **Safety data sheet for the product**
* **Technical leaflet for the product**
* **Safety data sheets for the materials used**
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* Please send these documents to the following address:

|  |  |
| --- | --- |
| eco-INSTITUT Germany GmbH | eco-INSTITUT Germany GmbH |
| Herr Marc-Anton Dobaj | Herr Marc-Anton Dobaj |
| Schanzenstr. 6-20 | Schanzenstr. 6-20 |
| 51063 Cologne | 51063 Cologne |

* For further inquiries:

|  |  |  |
| --- | --- | --- |
| E-Mail:  | alexandra.kuehn@eco-institut.de | marc.dobaj@eco-institut.de |
| Phone.: | +49 (0)221-931245-32 | +49 (0)221-931245-44 |
| Fax:  | +49 (0)221-931245-33 | +49 (0)221-931245-33 |

A General information

Client / mark of conformity recipient

|  |  |  |  |
| --- | --- | --- | --- |
| *Please tick:* | Manufacturer: [ ]  | Supplier: [ ]  | Distributor / Sales: [ ]  |

|  |  |
| --- | --- |
| Company: |       |
| Contact person: |       |
| Address: |       |
|       |
| Country: |       |
| Tel: |       |
| Fax: |       |
| Email: |       |
| Internet: |       |

**Invoice address** (if different from the client):

|  |  |
| --- | --- |
| Company: |       |
| Address: |       |
|       |
| Country: |       |

**Manufacturer** (if different from the client):

|  |  |
| --- | --- |
| Company: |       |
| Contact person: |       |
| Address: |       |
|       |
| Country: |       |
| Tel: |       |
| Fax: |       |
| Email: |       |
| Internet: |       |

Information regarding the product:

|  |  |
| --- | --- |
| Make / trade name: |       |
|  |       |

|  |  |
| --- | --- |
| Product description: |       |
| (Model / type) |       |

|  |  |
| --- | --- |
| Use: |       |
|  |       |

|  |  |  |  |
| --- | --- | --- | --- |
| Safety data sheet for the product available: | Yes | [ ]  | **Please attach!** |
| No | [ ]  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Technical information sheet for the product available: | Yes | [ ]  | **Please attach!** |
| No | [ ]  |  |

B Full declaration of the materials

|  |  |
| --- | --- |
| Product name: |       |
| Function description | Trade name | Chemical designation according to IUPAC and/or chem. characterisation in accordance with the safety data sheet | Percen-tage in the product(mass %) | Safety data sheet | Techni-cal info sheet |
| *Available* | *Not avail. \*)* | *Available* | *Not avail. \*)* |
| *e.g. binding agent* | *ABC* | linseed oil | *20* |  | *x* | *x* |  |
|       |       |       |       | [ ]  | [ ]  | [ ]  | [ ]  |
|       |       |       |       | [ ]  | [ ]  | [ ]  | [ ]  |
|       |       |       |       | [ ]  | [ ]  | [ ]  | [ ]  |
|       |       |       |       | [ ]  | [ ]  | [ ]  | [ ]  |
|       |       |       |       | [ ]  | [ ]  | [ ]  | [ ]  |
|       |       |       |       | [ ]  | [ ]  | [ ]  | [ ]  |
|       |       |       |       | [ ]  | [ ]  | [ ]  | [ ]  |
|       |       |       |       | [ ]  | [ ]  | [ ]  | [ ]  |
|       |       |       |       | [ ]  | [ ]  | [ ]  | [ ]  |
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|       |       |       |       | [ ]  | [ ]  | [ ]  | [ ]  |

*\*) If no current safety data sheet/technical information sheet is present for a material used, please inquire with the respective manufacturer.*

**Please attach the safety data sheets of all materials used!**

**Order confirmation**

The pre-testing (test of certifiability) should be conducted. The costs for this amount to € 250 net per product.

An individual offer is possible in the case of a number of similar products.

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| --- |
| Place, date |

|  |  |  |
| --- | --- | --- |
| Signature |  | Company stamp |

We hereby confirm that the data given overleaf is complete and true to our knowledge.

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| --- | --- | --- |
|       ,       |  |  |
| Place, date |  | Signature |

Assurance of eco-INSTITUT Germany GmbH

We hereby assure that this information will be kept confidential and not passed on to any third party.

|  |  |  |
| --- | --- | --- |
|       ,       |  |  |
| Place, date |  | eco-INSTITUT Germany GmbH (Management) |